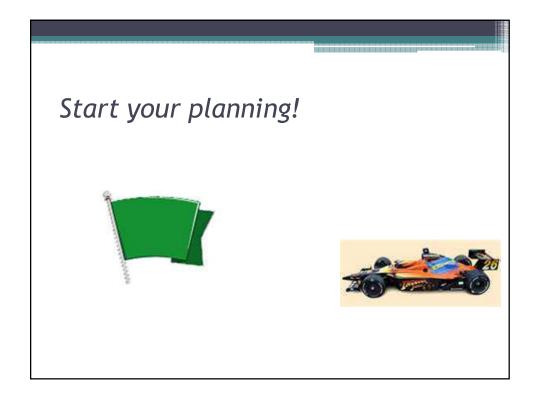
Emergency Preparedness for Providers - Planning for the Event

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Why plan?

- Required by law?
- Grant requirement?
- Because it's the sensible thing to do, in order to:
- a) Protect our clients?
- b) Protect ourselves?
- c) Ensure we have adequate resources when the time comes?
- All of the above?



Where to start.

- Establish a team.
- Assess your hazards and vulnerabilities.
- Develop, and stick with, a timeline.
- Ask for assistance from:
- County Emergency Management Agency
- Public Health Response Coordinator (PHRC)
- Aging Division

Use:

- Plans from other organizations.
- Templates and other information available from the Federal Emergency Management Agency (FEMA)
 - http://www.fema.gov/about/divisions/cpg.shtm
 - http://www.ready.gov/america/publications/allpubs.html

TRADITIONAL FUNCTIONAL EOP FORMAT

- 1) Basic Plan
- (i) Promulgation Document/Signature Page
- (ii) Approval and Implementation
- (iii) Record of Changes
- (iv) Record of Distribution
- (v) Table of Contents

a) Purpose, Scope, Situations, and Assumptions

- (i) Purpose
- (ii) Scope
- (iii) Situation Overview
- (a) Hazard Analysis Summary
- (b) Capability Assessment
- (c) Mitigation Overview
- (iv) Planning Assumptions
- b) Concept of Operations
- c) Organization and Assignment of Responsibilities
- d) Direction, Control, and Coordination
- e) Information Collection and Dissemination
- f) Communications
- g) Administration, Finance, and Logistics
- h) Plan Development and Maintenance
- i) Authorities and References

2) Functional Annexes

- a) Direction and Control
- b) Continuity of Government/Operations
- c) Communications
- d) Warning
- e) Emergency Public Information
- f) Population Protection
- g) Mass Care/Emergency Assistance
- h) Health and Medical
- i) Resource Management
- j) Prevention and Protection Activities
- k) Critical Infrastructure and Key Resource Restoration

3) Hazard- or Threat-Specific Appendices

- (Note: This is not a complete list. Planning teams must define the appendices on the basis of their hazard analysis.)
- a) Earthquake
- b) Flood/Dam Failure
- c) Hazardous Materials
- d) Hurricane/Severe Storm
- e) Lethal Chemical Agents and Munitions
- f) Radiological Incident
- g) Biological Terrorism
- h) Tornado

Points to Consider

- Not all of the items apply to your plan.
- Plans have a start but not an end.
- Plans are not 100%, they are a guide.
- Plans help us identify our resources.
- You have more help than you realize.